



Workforce Australia - Transition to Work

Welcome to Workskills (we're totally Tasmanian)

Workskills helps young people from Tassie get into work and education. We're non-profit, which means everything we do is about supporting Tasmanians. At the same time, we're professionals – that's how we've helped thousands of Tasmanians find a job or get the right qualification.

Transition to Work in Southern Tassie

Transition to Work (TtW) is a bit different to other employment services. First up, it's completely focused on people aged 15-24 years. Second thing, it's really flexible. You'll get your own coach – and a team of other support staff – to make sure that what we do is lined up with your goals in life.

We're open every day from 9AM to 5PM at eight locations – Hobart City; Glenorchy; Rosny; Kingston; Bridgewater; New Norfolk; Huonville; and Sorell.

How it works

Basically, there are four stages. Some people will move through these stages quickly, while others might take a little longer. Our aim is to help you start earning or studying (or even both at the same time!) as soon as you're ready.

Stage 1: Understand

- 1. The Map:** When you're starting something new, it's important to get a picture of how it all fits together.
- 2. The Bargain:** You and your coach both commit to do things that keep you on track to your goals.
- 3. The Deep Dive:** Understanding what you want, what you're good at, and where you might need extra help.
- 4. The Vault:** Your own online space for storing information, sharing documents and using work apps.

Stage 2: Prepare

- 5. The Plan:** We help you to set your own goals, and step-by-step actions to get there. And every time you and your coach agree to do something, it goes in the plan.
- 6. The Package:** Whatever's in your plan, we'll have a package of activities that match. You can do one major thing, or lots of smaller things. There's heaps of choice and we have an Activity Team that help line it all up.

Stage 3: Place

- 7. The Intensive Prep:** When you're ready, your coach will take you through an 8-week intensive preparation program. The aim is to get you a job offer, or full-time study offer, within two months (if not before!).
- 8. The Placement:** From your very first day at Workskills, we'll be giving you options for paid work or study. Our team of Placement Officers are dedicated to setting up opportunities across all industries and locations.

Stage 4: Keep

- 9. The Follow Through:** Your first weeks on the job, or studying a full time course, might be when you need us most. So, when you start, and over the first 6 months, we'll support you to achieve long-term success.
- 10. The Affirmation:** All good things come to end! When it's time to move on we'll help you make the change, and provide a record of all you've achieved during your time in TtW.

A service shaped by young Tasmanians

When it comes to what young people need, we reckon young people are the experts. We'll listen and learn from you in four ways:

- 1. The Checkout:** A quick, confidential online survey.
- 2. TtW Focus Groups:** Every three months an independent person will sit down with a group of TtW participants and ask them what's working well, and what can be improved.
- 3. TtW Southern TAS Advisory Group:** Workskills will bring together young people (including at least two TtW participants) and stakeholders, to review the 'checkout' and 'focus group' results, and make recommendations.
- 4. Service Co-Design:** We'll support young people who want to set up their own projects to tackle the big issues affecting other young people in Tassie, like mental health, transport and homelessness.

Employers

Workskills knows Tasmanian employers and Tasmanian industries, really well. Since 2015, we've found jobs with more than 1500 Tasmanian employers, covering every sector in the Southern Tasmanian economy.

We also know Tasmanian education and training providers, really well. Since 2015, we've placed more than 1800 people with accredited training (and group training) providers in Southern Tasmania.

We know many Tasmanian industries have extremely high demand for job ready workers, and this demand is only expected to grow. Workskills' proven approach with employers involves:

- ensuring TtW participants have the right core skills for work, are targeted at the right vacancies, and matched with the right employer
- proactively understanding sector wide requirements through industry partnerships, as well as meeting each employer's individual needs;
- linking participants to growth sectors via industry pre-employment programs; work experience; internships; entry level positions; and traineeships/apprenticeships; and
- collaborating with other partners to meet industry labour demands, including at short notice, and making the process of employing TtW participants simple, reliable and efficient.

Community

Workskills is a proud member of the Tasmanian community sector and works closely with many other service providers to ensure TtW participants receive high quality, coordinated, 'wrap around' care and support.

Workskills' TtW participants benefit from our long-established links with organisations in Southern Tasmania that are committed to supporting, representing and enhancing the lives of young Tasmanians. This includes:

- Youth advocacy organisations
- Youth specialist health providers
- Youth sport and recreation providers
- Youth arts groups
- Youth housing providers
- Youth justice services
- Youth driver/transport solutions
- Youth spaces in regional areas of Southern Tasmania
- Specialist services for LGBTQI+ young people
- Specialist services for young people with disability
- Specialist services for young people from culturally and linguistically diverse backgrounds.

Importantly, Workskills recognises the deep history and culture of Indigenous Tasmanians, and acknowledges their past, present and future custodianship of the land upon which we work.

Through our TtW Indigenous Participation Plan, and our Reconciliation Action Plan, we are committed to providing culturally appropriate services to young Indigenous people, and employing Indigenous people throughout our organisation.

To contact Workskills

Google: Workskills Tasmania

Phone: (03) 6262 5400

Web: www.workskills.org.au

Email: Bridgewater@workskills.org.au

Once you get started with Workskills you'll get a direct phone number contact your coach.