



Workforce Australia - Transition to Work Service Delivery Plan



Welcome to Transition to Work!

We're dedicated to **helping young Tasmanians** to find work and education opportunities. As a non-profit organisation, our focus is entirely on supporting Tasmanians, and our professionalism has **helped thousands secure jobs** or **get the right qualifications**.

Workskills is the provider of Workforce Australia's, Transition to Work (TtW) program in Southern Tasmania. We deliver from eight convenient locations: Bridgewater, Glenorchy, Hobart City, Huonville, Kingston, New Norfolk, Rosny and Sorell.

TtW is a unique, tailored program for young people aged 15-24, offering flexibility, coaching and support from the very start. You'll have your own personal coach and support team so that we can ensure our efforts align with your life goals.

The program has four stages, tailored to your pace, with the ultimate goal of helping you embark on employment, education or both - when you're ready.

Stage 1: Understand

The Map: Get a clear picture of your journey with TtW and how it all fits together.

The Bargain: You and your coach both commit to do things that keep you on track to your goals.

The Deep Dive: Understanding what you want, what you're good at, and where you might need extra help.

The Vault: Access your own online space for storing information and sharing documents.

Stage 2: Prepare

The Plan: Set your own goals and actions to achieve them, with every agreement recorded in your plan.

The Package: Match your plan with a range of activities, chosen from a variety of options tailored just for you, by our Activity Team.

Stage 3: Place

The Intensive Prep: When you're ready, you will be supported through an 8-week intensive program designed to secure a job offer or full-time study opportunity within two months (if not before!).

The Placement: Gain options for paid work or study from day one, with our Employment Services Officers, dedicated to arranging opportunities across various industries and locations.

Stage 4: Keep

The Follow Through: Receive ongoing support during your first weeks on the job or in full-time study, ensuring long-term success over the initial 6 months.

The Affirmation: Transition smoothly as your time with TtW concludes, with assistance in making the transition and a record of your achievements.



Transition to Work: a service continuously shaped by young Tasmanians.

We believe young people are the experts when it comes to understanding their own needs. We engage with them in four ways:

1. The Checkout:

a quick, confidential online survey.

2. TtW Interviews and Focus Groups:

throughout the year there will be opportunities to join a focus group or talk to an independent person to tell them what's working well and what can be improved.

3. TtW Stakeholder Events:

Workskills will bring together groups of employers, educators, government and community stakeholders to review the feedback from young people and program outcomes and make recommendations.

4. Service Co-Design:

there will be opportunities for you to get involved in designing events, activities and communications - to help everyone get the most out of TtW.

Community

Workskills is deeply connected in the Tasmanian community sector, collaborating closely with various service providers to ensure Transition to Work (TtW) participants receive high quality, coordinated, 'wrap around' care and support.

Workskills recognises the deep history and culture of lutruwita, Tasmania and acknowledges Tasmanian Aboriginal people as the custodians of the land, sea and waterways. Through our Indigenous Participation Plan and our Reconciliation Action Plan, we are committed to providing culturally appropriate services for Aboriginal and Torres Strait Islander young people and to employing Aboriginal people throughout our organisation.

Our Transition to Work participants also benefit from the following longstanding, organisational partnerships across Southern Tasmania:

- Youth advocacy groups
- Specialist health providers for young people
- Youth arts, sports and recreation organisations
- Youth housing services
- Youth justice programs
- Youth transportation solutions
- Specialist services for LGBTQI+ and culturally diverse young people and young people with disability

For Employers

Workskills has extensive knowledge of Tasmanian employers and industries. Since 2015, we've successfully placed individuals with over 1500 employers across all sectors of the Southern Tasmanian economy. Additionally, we have strong connections with education and training providers, having facilitated more than 1800 placements in accredited training programs. Recognising the high demand for job-ready workers in Tasmanian industries, we employ a proven approach with employers, which includes:

- Ensuring TtW participants possess the necessary core skills for employment and are matched with suitable vacancies and employers.
- Actively engaging with industry partnerships to understand sector-wide requirements and meet individual employer needs.
- Facilitating connections between participants and growth sectors through pre-employment programs, work experience, internships, entry-level positions, and traineeships/apprenticeships.
- Collaborating with partners to address industry labour demands efficiently, including at short notice, and streamlining the process of employing TtW participants to make it simple, reliable, and efficient.

Contact Us:

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